BACON ACADEMY

Colchester Public Schools

Founded in 1803

From its proud history and rich tradition, Bacon Academy promotes a family-like partnership of students, staff, parents, and community. The Academy fosters a strong foundation for learning; provides comprehensive, rigorous academics; and nurtures personal growth, integrity and respect for all.

To: Colchester Board of Education

From: Matthew Peel, Principal, Bacon Academy

Re: Disposal of old dish storage carts and dishes

Date: July 22nd, 2021

This memo is a request for approval to dispose of four old dish storage carts that are on wheels. As you can see in the picture, they are large and take up a lot of space in a classroom that needs every square inch. The dishes in the carts should also be thrown out as they are old and have since been replaced with new dishes. Neither the carts nor the dishes have been used in a long time. Thank you for allowing us to dispose of this old equipment, which will free up space in a family consumer sciences lab that is already limited with floor space.